

**VICTIM REQUEST FOR NON-DISCLOSURE**  
**(FL Constitution, Article I, §16 (b), effective 1/8/2019)**  
**DO NOT FILE WITH CLERK**

**Name of Victim:** \_\_\_\_\_

**SAPD Case No.:** \_\_\_\_\_

Every victim is entitled to the following right, beginning at the time of his or her victimization: "[T]he right to prevent disclosure of information or records that could be used to locate or harass the victim or the victim's family, or which could disclose confidential or privileged information of the victim." Additional victim's rights under the Florida Constitution have been summarized in a pamphlet and provided to you.

Please indicate below whether you are requesting non-disclosure. If you are seeking to prevent disclosure, the Sanford Airport Police Department intends to redact the following information from records/reports when responding to a public record request pursuant to Chapter 119: your address, telephone number, date of birth, social security number, driver's license number and e-mail address. Such redaction would apply only in the above case number listing you as a victim and only in response to a public record request pursuant to Chapter 119 Florida Statute for this case number. Other cases may be separately requested in writing as indicated below.

**ADDITIONALLY, RECORDS/REPORTS CONTAINING YOUR ADDRESS, TELEPHONE NUMBER, DOB, SS #, DL # AND EMAIL ADDRESS WILL STILL BE SHARED WITH OTHER GOVERNMENT AGENCIES IN FURTHERANCE OF SUCH AGENCY'S OFFICIAL DUTIES AND RESPONSIBILITIES. THIS INCLUDES, BUT IS NOT LIMITED TO, THE OFFICE OF THE STATE ATTORNEY AND TO THE CLERK OF COURT FOR THE EIGHTEENTH JUDICIAL CIRCUIT. FURTHERMORE, THE SANFORD AIRPORT POLICE DEPARTMENT HAS NO CONTROL OVER WHAT ANOTHER AGENCY DOES WITH YOUR INFORMATION.**

**Any action by the Sanford Airport Police Department in response to your request for non-disclosure does not replace or negate your Constitutional Right to seek a Court Order to enforce victim rights afforded under Art. I, Section 16 of the Florida Constitution.**

\_\_\_\_\_ **I REQUEST MY INFORMATION NOT BE DISCLOSED IN A PUBLIC RECORD REQUEST.** I understand that upon the expiration of five (5) Years from the date below, if I wish to continue to prevent the disclosure of information and/or records in the above listed case number, I must complete and submit a new Victim Request for Non-Disclosure Form for evaluation. I also understand that my information and/or records/reports with my information will be shared with other governmental agencies in an un-redacted form and that the Sanford Airport Police Department has no control over whether other governmental agencies disclose my information and/or records/reports with my information un-redacted.

\_\_\_\_\_ **I WAIVE MY RIGHT TO REQUEST NON-DISCLOSURE BUT UNDERSTAND I MAY EXERCISE MY RIGHT TO MAKE SUCH A REQUEST IN THE FUTURE.**

A Victim Request for Non-Disclosure Form must be completed in the presence of a Sanford Airport Police Department Representative and submitted by: Providing the election form to the agency representative involved in my case or by appearing in person at the Sanford Airport Police Department, 1795 Hangar Road, Sanford, FL 32773.

**Victim Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*(If the victim is under age 18, a parent or guardian's signature should be obtained)*

**Parent/Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**To be filled out ONLY by SAPD Officer or Civilian Employee**

**Witness:** \_\_\_\_\_ **ID#** \_\_\_\_\_

**FIRST APPEARANCE INPUT**

As indicated in the Victim Rights pamphlet the victim has a right to be heard in any public proceeding involving pretrial or other release from any form of legal constraint, plea, sentencing, adjudication, or parole, and any proceeding during which a right of the victim is implicated. Upon arrest, the defendant will be seen at a First Appearance unless they have already made bond pursuant to Administrative Order and are no longer in custody. If the accused is seen at First Appearance and you do not intend to appear but would like your input know at the First Appearance Hearing, please indicate with an (X) below what you want conveyed:

- I request the judge to order the defendant to have: \_\_\_ absolutely no contact with me; **OR** \_\_\_ non-violent contact with me.
- I request the judge order the defendant to be placed on an EMPACT monitor/Electronic Monitor/GPS: \_\_\_ Yes **OR** \_\_\_ No
- I request that the defendant be ordered to NOT return to the following locations, if any: (note, this form will be provided to the Office of the State Attorney un-redacted): \_\_\_\_\_
- Telephone Number of the Victim should the State Attorney's Office need to contact you regarding this input: (note, this form will be provided to the Office of the State Attorney un-redacted): \_\_\_\_\_

Additional Input: \_\_\_\_\_